TRA	VEL E	FORNIA – PERSONNEL ADMINISTRATEXPENSE CLAIM	TION			tructions		-							
STD. 262 (REV. 7/2005) CLAIMANT'S NAME							n Reverse Side SSN or EMPLOYEE NUMBER*				Page of Pages				
							SIN OF EINFE	LOTEL NOWE) 		DEFAR	I I WIE IN I			
Art Torres POSITION CB/ID No.							DIVISION or BUREAU						INDEX NU	MBER	
Vice Chair ICOC CIRM															
RESIDENCE ADDRESS *								HEADQUARTERS ADDRESS						TELEPHONE NUMBER	
210 KING ST, 3RD F														(415) 396-9255	
CITY STATE ZIP CODE CITY										STATE		ZIP CODE			
							San Francisco			CA		94107			
(1) MONTH/YEAR		(3)	(4)	(5)	MEALS		(6)	(7)	TRANSPORTATI		ION		(8)	(9)	
FEB.	Mar ₊	WHERE EXPENSES WERE INCURRED	LODGING	BREAK- FAST	LUNCH	O.T., L/T, N/C, RELO. OR	INCIDEN- TALS	(A) COST OF TRANS.	(B) TYPE USED	(C) CARFARE, TOLLS,	PRIVAT	(D) E CAR USE	BUSINESS EXPENSE	TOTAL EXPENSES FOR DAY	
DATE	TIME					DINNER		1		PARKING	MILES	AMOUNT			
30th	2:00 8:00	San Francisco/Sacramento					!			16.00			46.95	62.95	
2/11	8:00 5:00	San Francisco/Sacramento					:			7.50	-		28.59	36.09	
							:	! ! !						0.00	
								!						0.00	
														0.00	
														0.00	
							1	!						0.00	
														0.00	
					-									0.00	
		-					i i	:						0.00	
							:							0.00	
							:	:						- 0.00	
							1							0.00	
(10)		SUBTOTALS	0.00	0.00	0.00	0.00	0.00	0.00		23.50	0	0.00	75.54	99.04	
COL	.UMN	CODE (ACCTG. USE ONLY)											and and an array		
CLAIM TOTAL											99.04				
(11) PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts/vouchers when required)											(12) NORMAL WORK HOURS				
Travel to Sacramento for meetings to discuss CIRM											(13) PRIVATE VEHICLE LICENSE NUMBER				
Business Expense Gas for Rental Car											(14) MILEAGE RATE CLAIMED				
											AGENCY ACCOUNTING OFFICE USE ONLY				
											PAID BY REVOLVING FUND CHECK NUMBER				
` ′	of Californ		tement of the to sed, and if mile hat I have met	eage rates ex	ceed the min	imum rate, I d	certify that th	ne cost of ope	erating the	vehicle was				٠	
CLAIM	oert: ANT	ge.		AFE/	1201	(16)					YMEN	IT DA	ATE /-/	1	
(17) SP	ECIAL EX	XPENSE AUTHORIZATION - SIGNATU	RE and TITLE	(See Rem 1	on reverse)	201						DA	ATÉ //	1	